

UNPA Membership Meeting Agenda

January 14, 2025 6:30 pm

1. Legislative update with Dr. Stephanie Burgess
2. Lobby Day [February 6, 2025 at 8 am](#)
3. December board meeting update
 - a. Elected board members: director, treasurer, secretary
 - b. Appointed: CE coordinator, marketing, membership
 - c. Administrative assistant
 - i. Job description
 - ii. \$20 per hour for 20 hours per month=\$400
 - iii. Works in coordination with board and web master
 - iv. Communicates with board, AANP
 - v. Primary role is to complete day to day activities including CE paperwork, emails thru gmail account and thru website, coordinates payments of bills with treasurer
 - vi. Role of CE coordinator: schedule monthly meetings and schedules speakers. Paperwork for CEU will be done by AA.
 - vii. AA answers to director
 - d. Monthly meetings? Would it be better to do every other month? Change day? Consider changing format altogether. Member survey.
 - e. Will need to do bylaw changes to accommodate changes in structure
 - f. Ways to increase participation with in membership
 - i. Happy hours—social events
 - ii. Participate in charitable activities in Greenville
 1. Last years sponsorship of the SCNA Nurses 5K
 2. American Heart Association walk, Alzheimer's Association walk, Trailblazers (Make a Wish)
 - iii. More frequent communications such as job postings, conferences, legislative updates by AA

iv. Pharmaceutical dinner meetings

v. Zoom Journal club